

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS**  
**FRIDAY, OCTOBER 14, 2022**  
**10:00 A.M. REGULAR SESSION**

A regular meeting of the Commissioners' Court of Upshur County, Texas was held on Friday, October 14, 2022 at 10:00 a.m., with the following members of the Court being present,  
to-wit:

Present:       Dustin Nicholson – Commissioner, Pct. #2 presiding,  
                  Gene Dolle – Commissioner Pct. #1,  
                  Mike Ashley – Commissioner Pct. #3,  
                  Jay W. Miller – Commissioner Pct. #4.  
Absent:        Todd Tefteller – County Judge

Commissioner, Pct. #2, Dustin Nicholson called the meeting to order at 10:00 a.m.

**1. Invocation and Pledges**

Prayer was led by Gene Dolle.

Pledges to the U.S. & Texas flags led by Jay W. Miller.

**2. Consider and take action on approval of:**

- A. The minutes of the previous meeting;
- B. Payroll changes;
- C. Payroll;
- D. Budget amendments;
- E. Accounts Payable;
- F. Accept for recording: Auditor reports; Treasurer reports; Bonds;  
Oaths; Deputations; Certificates; State and County Taxes Summary; refund of  
overpayment or erroneous tax payments in excess of \$2500.00; five (5) year service  
contract with AXON Enterprise, Inc. for the purchase, maintenance and data storage  
for 18 in-car "dash cameras"; and, applications for use of Upshur County roads and  
rights-of way and permit requests.

Motion by Gene Dolle with a second by Jay W. Miller to approve and record items A-F.  
Motion carried 4-0. Unanimous vote in favor.  
(See Attached)

**3. Discuss and take action to approve a Proclamation declaring October as National Domestic Violence Awareness Month.**

Heather Miller presented the Proclamation to the Board of Commissioners and Proclamation was read by Jay W. Miller.

Motion by Mike Ashley with a second by Gene Dolle to approve the Proclamation declaring

---

October as National Domestic Violence Awareness Month.  
Motion carried 4-0. Unanimous vote in favor.  
(See Attached)

**4. Discuss and take action to approve the proposed candidate for Upshur County Ag Agent/Natural Resource position.**

Sheila Harrison introduced Tina Rosenbalm as the proposed candidate to the Board of Commissioners. If approved, she would begin training on November 1, 2022 and start with the County on December 1, 2022.

Motion by Mike Ashley with a second by Jay W. Miller to approve Tina Rosenbalm for the Upshur County Ag Agent/Natural Resource position.  
Motion carried 4-0. Unanimous vote in favor.

**5. Discuss and take action to approve relocating the Veteran Service Officer from the Law Library at the courthouse to the Building Maintenance Supervisor's office at the Rock Building.**

Motion by Gene Dolle with a second by Mike Ashley to approve relocating the Veteran Service Officer from the Law Library at the courthouse to the Building Maintenance Supervisor's office at the Rock Building effective November 1, 2022.  
Motion carried 4-0. Unanimous vote in favor.

**6. Discuss and take action to approve a request from St. Francis of Assisi Catholic Church to hold a Rosary at the Courthouse on October 15 or October 16.**

Mary Wandersee with the St. Francis of Assisi Catholic Church made a request for the use of the Courthouse lawn on October 15, 2022.

Motion by Jay W. Miller with a second by Mike Ashley to approve the use of the Courthouse lawn on October 15, 2022.

Motion carried 4-0. Unanimous vote in favor.

**7. Discuss and take action to accept a \$200 donation from St. Matthews Catholic Church Health Care Program in Longview, Texas for the Sheriff's Office.**

Motion by Gene Dolle with a second by Jay W. Miller to accept the \$200 donation from St. Matthews Catholic Church Health Care Program in Longview, Texas for the Sheriff's Office to be used for the Citizens Police Academy.

Motion carried 4-0. Unanimous vote in favor.

**8. The Court will go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:**

- \_\_\_\_\_ Section 551.071 (consultation with attorney(s)).
- \_\_\_\_\_ Section 551.072 (deliberation regarding real property);
- \_\_\_\_\_ Section 551.073 (deliberation about gifts and donations);
- \_\_\_\_\_ Section 551.074 (personnel matters);
- \_\_\_\_\_ Section 551.076 (deliberation about security audits or security devices).

TO WIT:

- A. Consultation with attorney(s) in reference to pending litigation and/or settlement offers;
- B. Consider the purchase, exchange, lease, sale or value of real property in connection with the re-location of County offices during Courthouse renovation or repairs;
- C. Consider personnel matters (appointments, leaves, reassignments, resignations, retirements, termination, termination of probationary contracts, contract extensions); and
- D. Consider Security issues as authorized under Texas Government Code, Chapter 551.074(a)(1) and 551.176.

No action.

9. The Court will re-convene into open session and take any action necessary as a result of Executive Session.

No action.

10. Adjourn.

Motion by Mike Ashley with a second by Gene Dolle to adjourn the meeting. Meeting adjourned at 10:18 a.m.

ATTEST:



\_\_\_\_\_  
TERRI ROSS, UPSHUR COUNTY CLERK

